

November 13, 2023, Library Board Minutes

The meeting was held in the library

The meeting was called to order at 5:26 by Vice-President Dian Nowell

Roll Call:

Present: Paula Martin, Erin Murray, Dian Nowell, Beth Kisch

Absent: Mary Tuel. Emily Murray resigned because she moved.

A motion to approve the agenda was made by Paula and seconded by Beth, and the motion was carried.

A motion to approve the minutes was made by Beth and seconded by Paula, and the motion was carried.

A motion was made to approve the bills by Paula and seconded by Beth, and the motion was carried.

Public comment: None

Correspondence: We received a letter from Sandy Andersen explaining that the library would be receiving her donation once a year instead of monthly.

Budget: Final October numbers:

Total revenue: \$4,030.17

Total expenses: \$3,176.48

Reports: Tentative expenses for November: \$2,992.75

Who-Fi: 16 unique visitors used this service, 67 total visits, 90 sessions

Circulations: Bridges: 45 check-outs, 5 unique users

Circulations: Physical collection: Check-outs 133, check-ins 116, items added 163, no deletions  
Erin reported that our Bridges fee will go up this coming year due to the changes being made in the program. It should help cut down on the wait times for books. The cost will go up a little over \$7.50.

A motion was made to approve the consent agenda by Paula, seconded by Beth, and the motion carried.

Programming update: Salem Witch Trials: Lehigh had a good turnout for the program. Dayton and Harcourt shared the event with our library but didn't have anyone attend.

Betty Schroder did a cardmaking program. 6 people attended. There will be a gnome ornament painting program. Erin will be doing 2 different classes on learning how to use Bridges. One of the classes will be in the afternoon, and the other in the evening.

Erin is making a book tree for the December 10th Christmas tree walk.

Erin brought up the idea of a fundraiser using Noah's Ark animals. It's like build-a-bear only there are zippers where you add the stuffing.

Accreditation:

Community Survey: Erin said that she has access to a forum where she can ask other libraries what their surveys look like.

New business:

We have an opening on the board as Emily had to resign due to moving. We will be contacting people to fill the position.

Erin will be having a DVD sale. She will be advertising them at \$2.00 for 2. She is out of space and will be selling the DVDs that haven't been checked out since 2021.

The library will be closed on Christmas Day and New Year's Day. Both days fall on a Monday and they are paid holidays for City employees.

Erin reported that we did not get the Rob-See-Co Grant.

Erin purchased a couple of STEM items for the kids to play with. They seem to enjoy them.

Agenda items for the next meeting.

- 1, Events Update
2. Board Elections
3. Community Survey

Upcoming meeting

1. Regular meeting: December 11, 2023 at 5 P.M.

A motion was made by Paula and seconded by Beth to adjourn the meeting and the motion carried. The meeting adjourned at 6:29 P.M.

Minutes submitted by Secretary Beth Kisch

