



Date: \_\_\_\_\_

Suggestion or Complaint (please circle one)

Please write your suggestion in the space provided. For a Complaint, include the date and time of the incident, the name of any Library staff or patrons involved (if possible), a description of the incident, and efforts made by you and/or Library staff to resolve the issue, and any other significant information.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

We will attempt to resolve your complaint quickly and fairly.

If submitting a complaint, this form should be completed and submitted to the Library Director. A copy will be submitted to the President of the Board of Trustees of the Lehigh Public Library